ALLIANCE NORTHWEST

WHERE GOVERNMENT & BUSINESS CONNECT

MARCH 24 and 25, 2027
TACOMA CONVENTION CENTER
ALLIANCENORTHWEST.ORG

Breakout Session Presenter Application Form

Submittals: Please fill out this form as completely as possible and send to: alliance@thurstonedc.com

Government Agency Presenters: If you are a government employee wishing to speak on behalf of your agency, please contact alliance@thurstonedc.com rather than completing the standard submission process.

Presentation Topics: Selections will be made based on
(1) relevance and importance of the topic,
(2) past performance of the presenter, and
(3) experience of the presenter in the topic proposed.

Alliance Northwest is now accepting **presentation proposals** from engaging and experienced experts to address our conference in topical areas per the breakout track information below. Please note, the focus of the Alliance Northwest conference is Government Contracting

Session Lengths: this call is for March 25 Breakout Sessions **only** and each session is **50 minutes** long, including time for questions and answers. A typical session will include 5 minutes for introduction & closure, 35 minutes of presentation and 10 minutes Q&A. If you have a topic that would need longer, please split the proposal into two parts, naming them appropriately. Selected presentations may be prerecorded and available prior to the event, to allow conference attendees to prepare for the event.

Acceptance and Notification: All proposed presentations received by the deadline will be reviewed, and speakers will be notified via email of their acceptance.

Presenter name(s) and contact info: Name, Title, Company, Email and Phone

Presenter bio(s) (please attach photo): Brief biographic sketch highlighting experience and background related to the topic.

Proposed Workshop Title: (44 characters or less) you would like to present

Workshop Description: Proposed Session Description (200 words or less) including learning objectives: "As a result of this training, attendees will learn….."

Breakout Tracks: Sessions must fall into one of the following tracks. Please note the appropriate track for your presentation proposal during submission. Alliance Northwest reserves the right to place your presentation in any track based on topic and/or need. Please note, the number of available slots for each training track is limited.

- ○ Federal
- ○ State
- ○ Local
- ○ Hot Topics (example topics include best practices, marketing)

Room Setup Needs: Our standard set up is 3 rows of tables and chairs, the remainder of the room is theater seating . Please note any variation or additional needs.

AV needs: All rooms are provided with screen, projector, microphone: Please indicate additional needs or specifications

Will the speaker be able to promote Alliance Northwest to their network of government contractors?

- ○ Yes
- ○ No

Social media handles and website for marketing:

Speaker Agreement

Speaker Expectations: Alliance Northwest expects selected speakers to present in person, adhere to the timing as listed in the event agenda, provide a quality session, and to be respectful of all participants and their views. Alliance Northwest strongly recommends that your content ties to Government Contracting. Selected speakers are expected to provide their PowerPoint presentation no later than 2 weeks in advance of the conference and to attend a pre-event conference call for final details the week prior to the conference. Additionally, Alliance Northwest expects those submitting proposals to be available to present any of the breakout session timeslots.

Alliance Northwest forbids selling, promoting, or endorsing any products and/or services within your presentation. You may briefly mention products or services, but further promotion is prohibited. Any speaker who chooses to make a pitch during their presentation will not be selected to speak at any future events. Speaking performance will be evaluated and used for speaker selection for future events.

Speaker Registration & Expenses: Alliance Northwest offers all speakers complimentary registration to Alliance Northwest. All Speakers must be registered. **Presenters are responsible for all applicable travel /accommodations expenses and Alliance Northwest does not pay speaker fees.** Please be mindful that registration does not include travel, lodging, personal expenses, or special events.

Photo/Video Disclaimer: As a speaker by agreeing to the speaker agreement you understand that your image may be edited, copied, exhibited, published or distributed and waive the right to inspect or approve the finished product wherein my likeness appears. Additionally, you waive any right to royalties, or other compensation arising or related to the use of my image or recording.

Rights to Presentation Materials: By accepting this speaking engagement, you are granting ANW the right to publish your presentation materials and recorded session in the following areas:
Written materials (presentations slides, event programs and promotional material
Video and/or audio recordings of your presentation(s)

Additionally, you grant Alliance Northwest a non-exclusive license to use your presentation, recording and handout materials. If any proceeds are derived from such distributions and use of your session presentation and handouts, ANW shall retain such proceeds. By agreeing to speak, you are responsible for ensuring your content and presentation materials do not infringe upon any copyright or other proprietary rights.

By submitting a proposed presentation, you acknowledge having read and accepted the above information, accepted that you may be scheduled for any session time during the conference schedule, and you agree to be available as scheduled.